

# *Procedure for the Nomination of Candidates and Election of Quota International Officers*

**2010**

**NOMINATIONS** – Any club or district having a member who is eligible and is deemed to be qualified for office in Quota International may nominate from its own membership a candidate for international office.

Offices for which nominations are in order for 2010 are:

- **PRESIDENT-ELECT**
- **TREASURER**
- **AREA DIRECTORS**
  - CANADA
  - U.S. SOUTH
  - U.S. WEST

Nominations shall take place in a regular meeting of a club, at a district conference or at a special meeting called for that purpose, respectively. (See Article XV, Section 2, A on district meetings.) Nomination shall be by ballot and a majority affirmative vote of those present and voting shall be required for nomination.

In the event there are no nominations for any given office, a special committee shall be appointed by the president of Quota International within 15 days from the closing date of nominations to act as a nominating committee for that office. (See Article VIII, Section 1,C.)

**ONLY ONE MEMBER FROM ANY CLUB MAY SERVE AS A MEMBER OF THE BOARD OF DIRECTORS OF QUOTA INTERNATIONAL.**

**2010 NOMINATIONS MUST BE RECEIVED AT THE QI OFFICE IN  
WASHINGTON, D.C. ON OR BEFORE  
NOVEMBER 30, 2009**

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**ELIGIBILITY** – Eligibility for international office shall consist of:

1. Active membership in a club which is in good standing;
  2. Previous service of one term as governor;
  3. Residence in the respective geographic area (for area director only);
  4. Have served one term as area director (for president-elect or treasurer);
  5. Have financial experience (for treasurer).
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## SUGGESTED PROCEDURE FOR NOMINATION OF A CANDIDATE

**Club** – Opportunity for any member to propose the name of a candidate should be given before a ballot vote is taken. Consent to serve if elected should be obtained before a candidate’s name is proposed.

**District** – The same as for a club. Any voting member at the conference may propose the name of a candidate. Consent to serve if elected should be obtained before a candidate’s name is proposed. The nominees shall not be members of the same club.

When all proposed candidates have been named, a ballot vote must be taken. A majority of the vote cast is required to nominate. A preferential voting system will be used.

**NOTIFICATION** – The club or district shall then send the necessary information to be received on or before November 30 to the Washington, D.C. office of Quota International on forms provided for that purpose. Nomination forms are published on the Quota International Web site ([www.quota.org](http://www.quota.org)) and mailed upon request. Candidates nominated on forms received after November 30, will be disqualified. Forms scanned and e-mailed ([kathleen@quota.org](mailto:kathleen@quota.org)) or faxed (202. 331.4395) on that date WILL be accepted.

**NOTE** - *A candidate may be nominated both by their club and their district. Both nominations shall be published by the executive director. The nominations of a candidate by a club or by a district or both shall not preclude the nomination of another candidate within the district.*

**NOTE** – *Only one member from any club may serve as a member of the board of directors of Quota International. There can only be one nominee from a club that does not already have board representation; if there is a board member already elected for the upcoming year from a club (for example, the President-elect, who will automatically become president the following year, or an area director, who will be serving the second year of a two-year term), there can be no nominee from that club.*

## ELECTIONS

*(From Quota International Rules of Procedure - Rule 16. International Officer Elections)*

### A. Election of President-elect and Treasurer

1. In convention years, elections for a one-year term of president-elect and treasurer shall take place at convention. The term of office will begin at the Post Convention Board Meeting.

Voting delegates at convention shall vote by ballots and those not present may vote by absentee ballots. Absentee Ballots for the election of president-elect and treasurer shall be automatically sent to each club district, and past international president by March 15. Absentee ballots from clubs or districts not sending a delegate to convention and past international presidents not attending conventions must be received by the executive director by June 15. Absentee ballots shall be counted at convention by the Elections Committee. The results of the election shall be given at convention.

### B. Election of Area Directors

1. In convention years, elections for a two-year term of the Canada, U.S. South, and U.S. West area directors shall be held. The term of office will begin at the post convention board meeting.

3. Elections of area directors will take place by mail ballot. Mail ballots shall be mailed by March 15 directly to the area voting body. The mail ballots must be received by the executive director by May 15 to be counted by the Special Elections Committee appointed by the president. Notice of the results of the election(s) shall be mailed or e-mailed to the voting body by June 1.

***Notice of Nomination Form for  
Quota International Board of Directors***

**2010**

Any Quota club or district may nominate one of its own members who meets eligibility requirements for any one of the following offices:

**One-year term:**      **President-elect  
Treasurer**

**Two-year term:**    **Area Director Canada  
Area Director U.S. South  
Area Director U.S. West**

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Nominee for Quota International Office of \_\_\_\_\_

Nominee Name: \_\_\_\_\_

Nominee Address: \_\_\_\_\_

Nominee Telephone: (Home) \_\_\_\_\_ (Office) \_\_\_\_\_ (Fax): \_\_\_\_\_

Nominee E-Mail: \_\_\_\_\_

Club: \_\_\_\_\_ District: \_\_\_\_\_ Area: \_\_\_\_\_

Years in Quota: \_\_\_\_\_ Dates served as District Governor: \_\_\_\_\_ to \_\_\_\_\_

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Nominated by Quota International of \_\_\_\_\_ Date \_\_\_\_\_

**OR**

Nominated by District \_\_\_\_\_ Date \_\_\_\_\_

Signature and title of officer submitting this form \_\_\_\_\_

Date submitted \_\_\_\_\_ Date received by Quota International \_\_\_\_\_

THIS FORM MUST BE RECEIVED BY **NOVEMBER 30, 2009**.

**Mail or fax to:**            **Kathleen Treiber, Executive Director  
Quota International, Inc.  
1420 21<sup>st</sup> Street, NW / Washington, DC 20036 USA  
Fax: 202/331-4395 / Phone: 202/331-9694**

*Notify the Quota International Office if receipt of your form is not acknowledged two weeks after it is mailed. For a Word version of this form, which can be filled out via computer, contact Nancy Fitzpatrick at [nancy@quota.org](mailto:nancy@quota.org).*

# Nominee Biographical Data for Publication

2010

Please fill out each section. The information you provide will be used in the Nominee brochure. *Return this form along with a recent **COLOR** photograph (original photograph or a high resolution [300-600 dpi] scanned photograph: **Quota International, Inc. 1420 21<sup>st</sup> Street, NW, Washington, DC 20036 USA. E-mail scanned photos to nancy@quota.org.***

**Filing Deadline: November 30, 2009. Form must be received by this date.)**

Nominee for Quota International Office of \_\_\_\_\_

Nominee Name: \_\_\_\_\_

Club: \_\_\_\_\_ District: \_\_\_\_\_ Area: \_\_\_\_\_

**Nominee Brochure Description and Profile:** Please write a description that provides the profile information requested in the four categories listed below. You have a maximum of 250 words for your four responses combined (NOT 250 words per category) (exclusive of titles). **All nominee profiles must be typed.** For a Word version of this form, which can be completed via computer, contact nancy@quota.org. Descriptions exceeding 250 words will be edited to the correct word count size. All descriptions are subject to spelling and grammar corrections and edits and may be reformatted for publication. Any edits made will be reviewed by nominees before publication.

## I. Future Vision for Quota

## II. Quota Experience

## III. Professional Background/Experience

## IV. Non-Quota Activities and Awards

Signed: \_\_\_\_\_