

**September 7, 2005**

**TO: District 21 Club Presidents**

**CC: Board of Directors  
District 21 Governor, Lt. Governor, Secretary Treasurer  
Past International Presidents Rosemary Patterson and Bobbie Carey**

**FROM: Kathleen Treiber, Executive Director**

**RE: Donations for Hurricane Relief Efforts**

We are receiving reports from members and leaders in District 21 about the many critical ways you are assisting those impacted by Hurricane Katrina. At the request of many of our members around the world, the We Share Foundation Board of Trustees has approved the collection and forwarding of contributions from our members and others worldwide to assist District 21 clubs like yours in hurricane relief efforts in which you are actively involved. One hundred percent of all hurricane relief donations will be forwarded to participating clubs in District 21.

If you and the members of your club are participating in relief efforts, you may qualify to receive a portion of the donations collected by the We Share Foundation to support your critical work. If approved, you will receive donations on an ongoing basis as donations are received by the We Share Foundation. A minimum and maximum amount is not known, nor is it guaranteed. All donations received for Hurricane Katrina relief efforts will be distributed to clubs participating in relief efforts.

#### **GUIDELINES**

Here are our very brief guidelines for the use of the donations:

- Donations can only be used for Hurricane Katrina relief efforts provided by your club members.
- If your club members are volunteering for a non-profit agency, program, or organization (non-religious, non-sectarian) providing hurricane relief services, you are welcome to donate funds to that agency, program, or service provided that 100% of all donations are used for relief services.
- Monies may be used to provide direct services and support for evacuees in need (helping to purchase food, clothing, transportation, etc.).
- Monies may be used for multiple or a combination of hurricane relief purposes.

If you would like clarification on whether your relief effort would qualify, simply contact Nancy Fitzpatrick, Deputy Executive Director, at [nancy@quota.org](mailto:nancy@quota.org) or call Nancy at (202) 331-9694.

**TO APPLY**

Please complete and return the attached short application form as soon as possible. You are welcome to complete it via e-mail and send it to Nancy Fitzpatrick at [nancy@quota.org](mailto:nancy@quota.org). Via fax, send it to (202) 331-4395.

All applications will be approved by the Quota International President, President-elect, and Treasurer. The review of all applications will be expedited.

**WHAT DO WE ASK FOR IN RETURN?**

We ask that all approved and participating clubs keep us informed with occasional short reports and photographs. Your periodic reports and photographs will help US with raising more donations for your critical work, so please know that we appreciate them very much. We will share your photographs and stories on our web site and in our 2006 *Quotarian* magazine.

Also, when this program ends, we will need a short financial report on how all donations were spent signed by the club president and treasurer.

Please send your stories and (high-resolution) photographs to Nancy Fitzpatrick, Deputy Executive Director, 1420 21<sup>st</sup> Street, N.W., Washington, D.C. 20036. Or e-mail them to Nancy at [nancy@quota.org](mailto:nancy@quota.org).

**DISTRICT 21 HURRICANE RELIEF DONATIONS PROGRAM  
APPLICATION FORM**

Please complete and return this short application form. You are welcome to complete it via e-mail and send it to Nancy Fitzpatrick at [nancy@quota.org](mailto:nancy@quota.org). Via fax, send it to (202) 331-4395.

1. Name of club requesting hurricane relief: \_\_\_\_\_

Name and position of club contact person: \_\_\_\_\_

Telephone (day) \_\_\_\_\_ Telephone (evening) \_\_\_\_\_

Fax number \_\_\_\_\_ E-mail \_\_\_\_\_

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2. Impact statement: (How the hurricane has affected your Quota community):

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3. Funds requested will be used as follows:

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4. Organizations partnering with (non-profit, non-religious, non-sectarian, only please):

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5. Signature of applicant: \_\_\_\_\_

Date \_\_\_\_\_